

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD
1 NOVEMBER, 2017

Cabinet Members:

Councillors: R.G.Jones, D.Jones and C.Clement-Williams

Officers in Attendance:

Mrs.K.Jones, D.Rees and N.Headon

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor R.Jones be appointed as Chairperson.

2. **MEMBER'S DECLARATION OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:

Councillor D Jones

Re Report of the Director of Finance and Corporate Services on the Urgency Action in relation to the Proposed Extension of the term of Lease of Recreation Land and Playing Field situated between Bryn Catwg and Cwmbach Road, Cadoxton, Neath as she is a Member of Blaenhonddan Community Council.

3. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 20 SEPTEMBER, 2017**

Noted by Committee.

4. **FORWARD WORK PROGRAMME 2017**

Decision:

That the report be noted.

5. **SUPPLY OF FRESH PASTEURISED LIQUID MILK**

Decisions:

1. That the requirements of competition be excluded and Rule 2.1 of the Corporate Procurement Rules be suspended;
2. That approval be granted to make a direct award to the suppliers Welsh Purchasing Consortium, for the continuation of the supply of Fresh Pasteurised Liquid Milk, for the maximum period of 6 months from 16 November 2017, to allow the Council to run a further competition exercise which will be undertaken at the same time that the direct award was in place, the duration of contract to be determined by the Head of ICT and Corporate Procurement.

Reason for Decisions:

To ensure continuity of service from the approved Supplier pending the Council's intended further competition exercise under the NPS Framework and the implementation of a new framework agreement resulting therefrom.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **STRATEGIC EQUALITY PLAN - ANNUAL REPORT 2016-2017**

The Cabinet Board supported the views of the Scrutiny Committee which were contained in the Policy and Resources Scrutiny Committee Minutes of 1 November 2017.

Decision:

That the report be noted.

7. **HALF YEAR PROGRESS REPORT - CORPORATE GOVERNANCE IMPROVEMENT ACTION PLAN FOR 2017/18 - PERIOD 1 APRIL 2017 TO 30 SEPTEMBER 2017**

Decision:

That the report be noted.

8. **WELSH CHURCH ACT TRUST FUND**

Decision:

That the application for grant assistance under the Welsh Church Act Trust Fund for purchasing a Gazebo for Air Cadet Activities, Tawe Terrace, Pontardawe, Swansea be approved in the sum of £50, as detailed in Appendix 1 of the circulated report.

Reason for Decision:

To decide on providing financial support in respect of the grant application received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **COMMUNITY COUNCILS MINOR PROJECTS SCHEME APPLICATION - COEDFFRANC COMMUNITY COUNCIL**

Decision:

That approval be given to provide a maximum grant of £8,000 to Coedffranc Community Council under the Community Councils' Minor Projects Scheme.

Reason for Decision:

The decision is in compliance with the approved policy and to enable community improvements.

Implementation of Decision:

The decision will be implemented after the three day call in period.

10. **LOCAL GOVERNMENT ASSOCIATION (LGA) SUBSCRIPTION**

Members noted that this would be put onto the Scrutiny Forward Work Programme to be reviewed biannually.

Decision:

That approval be granted to re-join the Local Government Association (LGA) from the 2017/18 financial year at a cost of £10,250.09 per annum, and pay the annual subscription via the Welsh Local Government Association.

Reason for Decision:

To decide on whether to pay the annual subscription to rejoin the LGA from the 2017/2018 financial year.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **CORPORATE CHARGING POLICY**

Decision:

That the Council's proposed Corporate Charging Policy be approved and adopted as a formal Policy, as detailed in Appendix 1 of the circulated report.

Reason for Decision:

For the Council to adopt a formal Corporate Charging Policy.

Implementation of Decision:

The decision will be implemented after the three day call in period.

12. **SHARED COST ADDITIONAL VOLUNTARY CONTRIBUTION SCHEME**

Decision:

That approval be granted for the Council to commission its tax advisor to support the development and implementation of a Shared Cost Salary Sacrifice Additional Voluntary Contribution Scheme, on a fixed cost basis of £6,750, to be funded from the existing budget position.

Reason for Decision:

To introduce a shared cost salary sacrifice additional voluntary contribution scheme to reduce the Councils costs and provide a benefit to employees who are members of the Local Government Pension Scheme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

13. **TREASURY MANAGEMENT MONITORING 2017-2018**

Decision:

That the report be noted.

14. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the undermentioned Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

15. **COUNCIL TAX WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the write off of Council Tax amounts as contained within the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

16. **HOUSING BENEFIT WRITE OFFS**

(Exempt under Paragraph 12 and 14)

Decision:

That the write off of Housing Benefit amounts as contained within the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

17. **SUNDRY DEBT WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the write off of Sundry Debt amounts as contained within the private circulated report, be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **URGENCY ACTION 0371 - PROPOSED EXTENSION OF THE TERM OF THE LEASE OF RECREATION LAND AND PLAYING FIELDS**

(Exempt under Paragraph 14)

Decision:

That the following private urgency action taken by the Head of Property and Regeneration and the Director of Financial Services in consultation with the requisite Members, be noted:

Officer Urgency Action No: 0371 - 27 March 2017

Proposed Extension of the Term of the Lease of Recreation Land and Playing Fields.

CHAIRPERSON